

By: Chairman Superannuation Fund Committee
Corporate Director Finance and Procurement

To: Superannuation Fund Committee – 18 May 2012

Subject: **APPLICATION FOR ADMISSION TO THE FUND**

Classification: Unrestricted

Summary: To report on applications to join the Pension Fund.

FOR DECISION

INTRODUCTION

1. This report sets out information on applications from organisations to become admitted bodies within the Pension Fund and seeks committee approval to enter into an admission agreement with these organisations.

PRINCIPAL CATERING CONSULTANTS LIMITED (regarding Our Lady of Hartley CP School, Longfield)

2. KCC is awarding a contract to Principal Catering Consultants Limited for catering services at Our Lady of Hartley County Primary School, effective from 1 August 2012.
3. This involves the transfer of one employee from Our Lady of Hartley County Primary School to Principal Catering Consultants Limited. To ensure the continuity of pension arrangements for this employee, Principal Catering Consultants Limited have made an application for admission to join the Pension Fund.
4. The application has been made under Regulation 6 (2) (a) (i) of the Local Government Pension Scheme (Administration) Regulations 2008, as amended, and under this regulation the admitted body is required to provide a form of bond or indemnity. The Fund Actuary has assessed the level of bond at £2400 for the first year and set an employer's contribution rate of 17.1%.
5. The completed questionnaire and Memorandum and Articles of Association provided by Principal Catering Consultants Limited have been examined by Legal Services to ensure compliance with the Local Government Pension Scheme Regulations. Legal Services have given a favourable opinion.

OAKWOOD HOUSE

6. KCC is awarding a contract for catering and hospitality services at Oakwood House. The indicative date for contract award and mobilisation is 8th October 2012 and start of the operational contract is 5th November 2012. Staff will be transferring between 8th October 2012 and 5th November 2012.
7. This involves the transfer of 4 employees from KCC to the successful bidder.
8. To ensure the continuity of pension arrangements for these employees, two bidders have made an application for admission to join the Pension Fund. There is a third bidder who if successful, will provide a comparable pension scheme of their own.
9. The admission applications have been made under Regulation 6 (2) (a) (i) of the Local Government Pension Scheme (Administration) Regulations 2008, as amended, and under this regulation the admitted body is required to provide a form of bond or indemnity. The Fund Actuary has assessed the level of bond at £55,000 for the first year and set an employer's contribution rate of 20%.
10. The completed questionnaire and Memorandum and Articles of Association provided by the two bidders have been examined by Legal Services to ensure compliance with the Local Government Pension Scheme Regulations. Legal Services have given a favourable opinion on each application.

RECOMMENDATION

11. Members are asked to:
 - (1) Agree to the admission to the Kent County Council Pension Fund of Principal Catering Consultants Limited (regarding Our Lady of Hartley CP School, Longfield), and
 - (2) Agree to the admission to the Kent County Council Pension Fund of the successful bidder for the Oakwood House contract, and
 - (3) Agree that once legal agreements have been prepared for the above matters, the Kent County Council seal can be affixed to the legal documents.

Steven Tagg
Investments and Treasury
Ext. 4625